

Any player who has played in a domestic first division competition (NBL, WBC) or second division competition (CBL) or in a foreign country will require a letter of clearance (LOC) from the National Federation of the country in which the player last played. No player is eligible to play in any competition in New Zealand if a LOC is not received by Basketball New Zealand (BBNZ).

BBNZ is the first point of contact to issue a LOC to a domestic club/association or a National Federation. A club/association cannot approach any other National Federation to obtain a LOC and a club/association clearance is NOT an international clearance.

If the player has come directly from an Academic Institution/College the player must complete a player self-declaration form and an LOC must be obtained by the National Federation of the Academic Institution/College and the players country of origin.

International clearances are unconditional. The only reason a National Federation may refuse to grant an LOC is if the player is under contract to play for a club beyond the schedule transfer date. An LOC may not be delayed or refused because of a monetary dispute between a club and a player. For more information refer to the FIBA Internal Regulations Book 3.

If the player has an agent provide the agents full name, nationality and FIBA licence number with the LOC request. Please use the FIBA Certified Agents section on the FIBA website to validate the players Agent.

The FIBA LOC procedure cannot be applied to U18 players. International transfer of U18 players are allowed only after authorisation of the FIBA Secretary General. For the procedure and more information, please refer to FIBA Internal Regulations Book 3

Process and Required

BBNZ must receive the following details and documentation via email to verify your request. Once verified, the request is sent to the domestic club/association or National Federation and subject to their written approval or refusal:

1. Proof of nationality (legible copy of passport identify document)
2. Legal name (as per the players passport)
3. Date of birth (DD/MMM/YY)
4. Year played, team name, club name and country
5. FIBA agents name, nationality, FIBA number

Payment

A number of National Federations now impose an administrative fee and may require a separate form to be completed before the National Federation is able to process a LOC. BBNZ will pass on any forms and fees to be complete by the club/association. The fee is to be paid to the National Federation NOT BBNZ.

Please note that BBNZ now charge National Federations an LOC administration fee of \$150NZD unless a bilateral agreement is agreed to waive the fee.

Duration

A domestic club/association must respond to a LOC request within 5 working days and a National Federation must respond to a LOC request within 7 days. If a National Federation does not respond within 7 days, BBNZ will request assistance from FIBA which may take longer than expected.