2022 SECONDARY SCHOOLS
BASKETBALL TOURNAMENT INFORMATION

Tournament
- Zone Four Junior Secondary School Premierships
- August 27-30, 2022
- Nelson Basketball Association

Tournament Officials
- **Tournament Director:** Denise Coughlan 027 210 3911
- **Floor Controller:** Jack Lang 022 344 0787
- **Technical Commissioner:** Farishta Ihaka-Peterson 027 5518274
- **BBNZ Representative Offsite:** Jay Macdonald 027 279 8804
- **BBNZ Judicial Officer (Offsite):** Melony O'Connor 027 469 9168
- **Volunteers** Will be wearing either a Nelson Basketball Sweatshirt or a Red Floor Control Tee with the Nelson logo on the front

Stadium
Saxton Stadium
142 Saxton Road, Stoke

Technical Meeting
- TBC Date, Time & Place
- Please bring your finalised roster to this meeting for eligibility checks.
- The technical meeting is compulsory, and all attendees are to be prompt. Failing to attend the technical meeting may result in your team not receiving important information or possible changes to the tournament. The responsibility to follow up with tournament staff regarding any updates and information provided at the technical meeting sits with the team / school.

Draw
BBNZ cannot guarantee that team requests will be catered for in the draw, however, have tried to accommodate where possible. Please be aware, as there are many teams making similar requests not all could be fulfilled.

Seeding/Pools
Seeding of teams is taken from the final team placing from the previous year this tournament was held; 2019 Zone Four Junior Premierships. Results from external (non BBNZ) competitions and/or tournaments are not used in the seeding process.

Tournament Office/Desk
The tournament office/desk is located up on the mezzanine for the duration of the tournament. – TBC at tech meeting

Junior Regulation Reminder
To align the Junior Secondary School competitions, only Year 9 and 10 students are eligibility to play.
- Year 7 and 8 players are not eligible to play.
- The use of zone defences is banned. Use the following link to download the zone defense criteria: https://nz.basketball/competitions/resources-competitions/ then go to 'Rules and Structures'.

Door Charge and Entry
There will be no door charge, however collection buckets will be placed by the doors for donations to help cover costs.

Awards Ceremony
The ceremony will be held shortly after the last grand final or if there are two games being played, to commence at the conclusion of the last game being played. Please check the draw for more details

Withdrawals
BBNZ has introduced the following process to discourage Schools from withdrawing:

- Schools that withdraw their team(s) after the first due date or after qualifying for the national championship will not be guaranteed a place in a tournament the following year. This includes already outlined financial penalties in the BBNZ privacy and returns policy.
- Regardless if the registration has been completed by the due date and payment is made in full in the following year, the registration will be placed on the waiting list.

This process is to help Schools ensure you are organised and have registered in the correct tournament. If your intentions are not to attend the National Championship, your School needs to register into the non-qualifying tournament. The only exception is where a non-qualifying tournament does not go ahead or the attempt to fit you into another non-qualifying tournament was not successful.

Team Roster
Please ensure that all your players are registered with the BBNZ office and are eligible to compete in the tournament. All teams and players must comply with BBNZ Regulations and School Sport NZ rules, eligibility and regulations. Only the maximum of 12 players can participate in the tournament and the final 12 players must be confirmed at the technical meeting. The technical meeting is your last chance to make changes to your playing roster as no changes may be made after this date and time. Any changes must be accompanied by a signed roster form the principal.

Eligibility
The school principal must verify that all students listed on the team roster are bona-fide fulltime students at the school and their details provided are true and correct as per the MoE ENROL and on official school records. The new to school dates are as per the team roster form:

Consent	Please be aware, by entering your teams in this event and by signing this form, you acknowledge that players and team management may be photographed, livestreamed and broadcast to the public through channels including Sky Sport and social media, for purposes such as informing the public, promulgating news stories, and promoting basketball. If you have any questions or wish to discuss this, please contact tournaments@nz.basketball as soon as possible. **It is the responsibility of the entering school to acquire appropriate parental/guardian consent for such broadcasts in accordance with school policies.**
Note 1	1. **A student enrolled at the school *within 2 years of the first day of the event* is considered NEW TO SCHOOL**. The student's ***most recent enrolment date must be used and must match MoE ENROL records***. The "event" includes all qualifiers. Students who begin at the school in Year 9 are exempt. 2. **A maximum of 2 New To School Students per team are permitted**
Note 2	2. Please indicate 'Yes' if a student started classes on or after **27th August 2020.** Indicate any who are exempt the SSNZ 'new to school' quota because a) s/he is in Year 9 **or** in the first 12 months above the entry level at a restricted entry school (e.g. girls only from Year 12) and has not competed at this event for his/her previous school **or** b) the student has been granted a Primary Caregiver Relocation Exemption. (See SSNZ website for details). **(copy of exemption must be attached)**
Note 3	3. Domestic students are defined a NZ Citizen, the holder of a residence permit, an Australian citizen, a NZ passport holder (e.g. Cook Islands), a dependent of a work permit holder, refugee, diplomat or whatever definition the Ministry of Education currently applies.

Scorebench Duty
The scorebench roster (once completed) can be downloaded from the BBNZ website. All teams will be required to complete their scheduled scorebench duty after their game. Please provide four competent score bench personnel. Every effort will be made to assist teams when able. The Host will cover the opening games each day and other games outlined in the roster. If you have any queries, please contact the Host Association.

Score Sheets
Score sheets will be located at the tournament control desk. Please ensure that all approved players are listed on the first score sheet as player names will be checked against the final roster submitted at the technical meeting. All score sheets can be located at the tournament control desk at least 30 minutes prior to your game for you to check your roster. Please do not remove these from the control desk. Score sheets will be taken to the game by the referee.

Once a team's first game commences, only those players listed on the scoresheet for the first game may participate in the remainder of that tournament as players.

Even though all scoresheets will be preprinted, coaches and managers are required to check your scoresheets to ensure players and their details are correct.

Referees

It is **COMPULSORY** for teams to provide a referee. If a team fails to provide a referee for any of their rostered games, that school will not be able to enter the tournament next year.

A reminder that this rule has been in effect for many years now and is essential to ensure all games are adequately serviced.

On Day 1 of the tournament, your team will be rostered to referee as nearest to your playing time as possible. This roster will be included in the draw closer to the start of the tournament.

Your allocated referee will need to meet with the Technical Commissioner on arrival at the tournament, and they will then work with them to allocate their games for the remainder of the tournament.

Ideally, we would like referees to wear the official referee uniform – black pants and a grey refereeing shirt. However, we understand some teams will be using team members for the role who may not have this. Please endeavour to have a grey t-shirt, or at the very least a couple of shirt options to avoid any clash with team uniforms.

A reminder that game fees are not paid, and referees are the responsibility of their respective school.

For referee education resources, including an online course please check out our website - https://nz.basketball/get-involved/officials-hub/

Times
- **Warm Up** minimum of 10 minutes
- **Playing Time** 4 x 10-minute stop clock quarters
- **Half Time** 5 minutes
- **Quarter Time Intervals** 2 minutes
- **Extra Periods** 5 minutes
- **Extra Period Intervals** 2 minutes

Disputes / Complaints
In 2021, BBNZ rolled out their updated regulations. There have been many amendments to tidy up the document and create clearer and simpler processes. A reminder that a protest no longer exists. If there is a dispute, complaint, judicial

matter, the complainant must complete the appropriate form which will be passed onto the nominated Judicial Officer. The Judicial Officer can hear or waive the complaint/dispute.

For more information refer to BBNZ Regulations Book 6 Judicial found at the BBNZ web link http://nz.basketball/Competitions/Resources .

Playing Uniform

- Each team must bring two alternate uniforms to the tournament. Uniform numbers must be 0 or 00 or 1 to 99.
- If your uniforms have different numbers, you will need to make changes to the scoresheet as only one set of numbers may be pre-printed.
- In the event of a clash Team A is to wear their light-coloured uniforms and Team B is to wear their dark-coloured uniforms unless teams can come to a mutual agreement.

Additional Clothing

The following are permitted:

- Shoulder, upper arm, thigh, or lower leg protective equipment if the material is sufficiently padded.
- Compression sleeves of the same dominant colour as the shirts.
- Compression stockings of the same dominant colour as the shorts. If for the upper leg it must end above the knee; if for the lower leg it must end below the knee.
- Please note that t-shirts can not be worn under the player uniform.

Coach and Support Staff Apparel Guideline

With the recent introduction of televised and live streamed games through 'Stuff' and Sky Sport channels, and BBNZ's intent to raise the standard of dress across all events. Coaches, team support staff and athletes are required to be dressed appropriately. Our National/Regional Age Group and Secondary School Tournaments are pinnacle events in our basketball calendar, and as such, we require athletes to wear the appropriate uniforms, and we also expect team management to do the same.

- **What is acceptable apparel?**
  Association/School team track suit (sweatsuit) with polo shirt and dress shoes/sneakers. Alternatively, dress slacks and polo shirt, skirt or dress. For championship round games, coaches are welcome to wear 'business' attire if they wish to do so.

- **What apparel is unacceptable?**
  Flip flops, sandals, tee-shirts, hats, caps, beanies and head coverings (unless part of cultural/religious dress).

- **In extenuating circumstances – weather conditions?**
  In extreme heat (summer) team management can wear Association/School polo shirts and dress shorts as well as sneakers, but no sandals or flip flops.

  In cold conditions and in the context of the environment (ie Dunedin and the deep South Island in mid-winter), team management can wear Association/School hoodies and winter jackets/coats and tracksuit. Where there is no heating in the gymnasium, beanies may be worn.

BBNZ's expectations are for all Association's/School's to support the above guidelines. This will also be re-emphasised at the technical meetings. BBNZ tournament staff will aim to reinforce the expectations during the tournament with daily communications to the teams, especially whenever the need arises.

BBNZ would appreciate that these guidelines are provided to team management and adopted for qualifying and other tournaments.

Important Details

- **Forfeit of Game** - if a team forfeits a game, the school will be invoiced a $500 fine;
- **Team Benches** - Sitting at the scorebench; Team A MUST sit to the left and Team B MUST sit to the right. Please ensure all games start correctly with this procedure. Only the rostered players and management are allowed to sit on the team bench. All supporters must sit in the stands.
- **Scorebench** - If there is a problem with the scorebench, only the coach may approach on a dead ball and then ask the referee to check the enquiry. Other management may approach the bench during the 2-minute break at quarter time and at half time. They **MUST NOT** approach the bench any other time to check the score sheet or query the scorebench.
- **Rules** - The tournament will use BBNZ Regulations, FIBA Rules and SSNZ Regulations and Eligibility.
- **Mouthguards** – Mouthguards are compulsory for all players, use following link for more details https://nz.basketball/competitions/resources-competitions/ then go to 'Health and Safety'.

On-line Draw and Results
Results can be viewed on the BBNZ website and through the GameDay www.bbnzschools.sportingpulse.net

BBNZ Code of Conduct and Fairplay
Please ensure that all your participants (coaches, managers, players, spectators, parents, officials) read and abide by the BBNZ Code of Conduct.

Drug, Smoke, Alcohol-Free, Anti-Harassment Tournament
This is a drug, smoke, alcohol-free, anti-harassment tournament. Please respect this regulation, you will be evicted from the premises if you are found with or are believed to be on any of these substances (drug or alcohol).

Stadium Information
- **Changing Rooms** - Available in the right of the Saxton Stadium Foyer
- **Toilets and Showers** - Available in the right of the Saxton Stadium Foyer and 1 at the base of court 4
- **Video Taping** - Please stay clear of spectator seating when setting up for any videotaping.
- **Rubbish** - Please be considerate and ensure your team removes any rubbish from the bench at the end of your game. There are also rubbish recycling bins situated around the stadium. Please do not leave rubbish in the changing rooms and leave in a tidy state for other teams.
- **Parking** There is plenty of parking available at the stadium and near the hockey fields
- **Canteen** Will be set up in the foyer Saturday – Monday. Coffee is available at The Coffee Factory – Pomeroys Coffee & Tea Co. 16 Elms Street, Stoke.

Evacuation
If the building needs to be evacuated, please leave through the exit doors follow all instructions given by Evacuation Wardens and assemble at the stated assembly point.

First Aid
- Nelson Basketball Association is the first point of contact for first aid. Venue staff are first aid certified and may be used if required.
- Injury reporting – The Host Association to document all injuries and teams to complete the appropriate injury report form. Injury reports will be available from the Floor Controllers desk
- A blood kit is available at each scorebench
- A basic first aid kit is available at the Floor Controllers desk
- Ice can be found in the freezer by the reception

Traffic
Allow plenty of time to get to your games.

Important Contacts
- Physio – The Physio Institute, Stoke, Nelson, 03 547 3006
- Hospital – Entrance off or Tipahi St, 7010 Franklyn Street, Nelson South, 03 546 1800
- Dentist – Nelson Hospital Dental Department, Tipahi Street, Nelson South, 03 546 1973
- Supermarket – New World and Countdown, Stoke. Countdown at corner of Champion and Salisbury Road

Good luck at the tournament from Basketball New Zealand and the Nelson Basketball Association

BBNZ Regulations Book 6 Judicial Regulation – Appendices

Appendix A – BBNZ Code of Conduct

This BBNZ Code of Conduct and Fair Play sets out the standards of conduct that BBNZ considers necessary and in the best interests of the game of basketball in New Zealand.

Application of this Code
This Code of Conduct and Fair Play applies to the following:

- players
- coaches
- player support personnel including team managers, medical staff, team officials of all designations, FIBA accredited player agents
- competition officials including referees, other technical officials, medical staff, catering and hospitality staff, event management staff
- BBNZ Appointed Personnel including Officers and other individuals who are appointed to positions of responsibility by BBNZ including but not limited to officials, coaches, and managers
- BBNZ staff and contractors;
- Spectators, parents, and others present at a game
- Officials and other individuals appointed to positions of responsibility by Clubs or Affiliated Associations
- Any other persons who agree to be bound by the Regulations or this Code of Conduct

A. Players' Conduct

1. Players shall conduct themselves in a manner that brings credit to themselves and the game and in particular shall:
   a. Play according to the letter and intent of the rules and regulations of basketball and of the particular game, competition or league in which they are participating.
   b. Play in a spirit of competitive sportsmanship accepting the official's decisions without dissent.
   c. Control their behaviour on and off the court and refrain from any violent or abusive actions and language.
   d. Co-operate fully with their coach and teammates, remembering that they are participating in a team sport.
   e. Respect their opponents and not participate in any baiting, verbal abuse, or intimidating activities.
   f. Be humble in victory and gracious in defeat.

2. Players shall accept refereeing in a game with good grace:
   g. Approaches to referees shall be by the (court) captain and/or head coach only and in accordance with the provisions of FIBA Official Basketball Rules.
   h. Court captains (and coaches) are to approach referees in a courteous and reasonable manner.

3. Players shall refrain in a game or competition from:
   i. continually following officials to question decisions.
   j. dissenting from decisions, either with words or body language.
   k. making gestures with waves of arms, indecent body language, facial expressions, and other similar actions of dissent.
   l. "Mouthing off" when officials turn their backs or the player turns away from the official.
   m. using rude, offensive and/or threatening language.

B. Coaches' Conduct

1. Coaches shall conduct themselves in a manner that reinforces their place as leaders and role models, and encourage positive communication between themselves and players, referees, administrators, and the general public. They shall:
   n. perform their coaching duties on the basis of careful preparation.

o. ensure that their instruction is current, accurate and appropriate, and that it is based on practices for which they are qualified with acquired knowledge and skills.
p. have a primary concern for the health, safety, and personal welfare of their players and, accordingly, should take an active role in the preventing of drug, alcohol, and tobacco abuse.
q. treat all persons with dignity and respect thereby providing a model of fair play and sportsmanship.
r. observe the letter and intent of the rules and regulations of basketball, and of the particular game, competitions or league in which they are participating, and insist that players and teams under their direction do likewise.
s. remember that they have undertaken the responsibility of assisting their players to acquire the necessary knowledge and skills of basketball to achieve their potential, as well as promoting desirable personal traits in them.

2. Coaches shall accept refereeing decisions with good grace:
   t. on-court approaches to referees shall be by the court captain only and in accordance with the provisions of the FIBA Official Basketball Rules.
   u. Coaches are to approach referees in a courteous and reasonable manner.

3. Coaches shall refrain from:
   v. continually questioning decisions;
   w. dissenting from decisions, whether by words or body language;
   x. making gestures by waving arms, indecent body language, facial expressions, and other similar actions; and
   y. using rude, offensive, and/or threatening language.

4. Head coaches shall not encroach onto the playing floor during the course of a game (other than as authorised by the FIBA Official Basketball Rules) or move out of the coach's box while the game is in progress. Given that assistant coaches must normally remain seated on the team bench, assistant coaches shall not assume actions or positions reserved for head coaches.

C. Technical Officials' Conduct

1. Referees and other technical officials (including score bench personnel) have an important role in ensuring that acceptable behaviour is displayed by all participants on the court at all times. They shall:
   z. be mentally and physically prepared for the entire game or event;
   aa. maintain complete neutrality at all times;
   bb. accept their role as a communicator and role model for fair play;
   cc. accept their role as a member of the "officials' team," embrace team work, co-operate with and assist fellow officials, score bench personnel and others associated with the game or event;
   dd. ensure that all players have a fair and reasonable opportunity to perform to the best of their ability, within the rules and regulations of basketball and the particular game or event;
   ee. conduct themselves in a professional manner both on and off the court;
   ff. attend organised functions as a representative of referees and officials;
   gg. remain open to constructive criticism and suggestions from the Technical Committee, or delegated authority, showing respect and consideration to those offering assistance.

D. Parents' and Spectators'

1. Parents and Spectators shall:
   hh. remember that although the basketball at the event may, or may not, be at an elite level, it is still sport and often junior sport, to be enjoyed by all participants;
   ii. respect all participating players and officials as you would respect your own children and friends, and applaud good performance by all participants;
   jj. demonstrate appropriate social behaviour by not using foul or abusive language or actions, and by not harassing players, coaches, officials or other spectators as described above; and
   kk. remember that destructive criticism has no place in basketball and especially in junior basketball. It is very hurtful to the recipient and, ultimately, reflects very poorly on the game.

E. Working with Children

This section of the Code applies to anyone working with children (under the age of 18 years) in the sport of basketball who shall:

ll. apply a child centred approach where all children are treated equally and with dignity including:
- i. activities should be appropriate for the age and development of the children in your care;
- ii. ensure feedback to children is about their performance and not of a personal nature;
- iii. use positive and age-appropriate language when talking to children and in their presence.

mm. create a safe and open working environment that also reduces risk to staff and volunteers including:
- i. exercise common sense;
- ii. do not send children off to train alone and out of sight and supervision;
- iii. ensure that children use appropriate protective gear;
- iv. ensure that all physical contact with children is relevant and appropriate to the activity;
- v. seek permission to touch when doing the above;
- vi. do not engage in any intimate, over-familiar or sexual relationships with people under the age of 18 years;
- vii. ensure that any filming or photography of children is appropriate;
- viii. explain the purpose and obtain consent (from parents/caregivers) prior to filming or photographing children;
- ix. request parental consent before transporting children in a vehicle - ensure that the vehicle is insured and has a current Warrant of Fitness and registration;
- x. ensure you have parental consent to administer first aid if required;
- xi. do not use alcohol in the presence of children and do not offer alcohol to children under any circumstances;
- xii. do not engage in communication with a child, on a one-on-one basis, through social media, texting or email, other than for relevant coach/athlete feedback or administration;
- xiii. do not allow parents, coaches, other children, or spectators to engage in any type of bullying behaviour (this includes cyber/text bullying);
- xiv. do not engage in any bullying activity.

nn. Avoid situations where you are alone with a child including:
- i. avoid private or unobserved situations, including being alone with a child in the changing rooms
- ii. avoid entering changing rooms - if you must enter, knock and announce yourself and try to have at least one other adult with you
- iii. avoid driving a child unaccompanied
- iv. do not invite or encourage children to your home
- v. always have another adult present when staying overnight anywhere with children
- vi. do not share a room with a child, other than your own.

Appendix B - Harassment

1. Anti-harassment and Anti-Discrimination

1.1 No persons involved in Basketball in New Zealand, shall engage in any form of harassment or unjustified discrimination (referred to in these Regulations together as Harassment) in any situation connected with basketball, including:
- oo. playing;
- pp. coaching and training;
- qq. competition;
- rr. travel;
- ss. social events; and
- tt. meetings or conferences

1.2 Harassment includes any unwelcome comment, conduct or gesture directed toward an individual which is or could reasonably be interpreted as insulting, humiliating, malicious, degrading or offensive, and is either repeated or of such significant nature, that it adversely affects someone's performance, contribution, or sports environment.

1.3 Harassment may be focussed on an individual's or group's race, colour, gender, physical characteristics, sexual orientation, disability, or any other distinguishing characteristics or personality trait.

1.4 In most (but not all) cases, harassment is an attempt by one person to inappropriately exert power over another person. Harassment ranges from mild conduct such as gestures or comments to conduct that may be more physical, forceful and violent.

1.5 Harassment is defined from the viewpoint of those being harassed. Whether the action was intended as harassment or not, does not matter.

1.6 Examples of harassing behaviours include:

uu. written or verbal abuse or threats;
vv. the display of visual materials which are offensive;
ww. unwelcome remarks, jokes, comments, innuendo or taunting about such things as a person's looks, body, attire, age, race, religion, sex or sexual orientation;
xx. leering or other suggestive or obscene gestures;
yy. practical jokes which cause awkwardness or embarrassment, endanger a person's safety or negatively affect performance;
zz. unwanted physical contact including touching, petting, pinching or kissing;
aaa. unwelcome sexual flirtations, advances, requests or invitations;
bbb. sending offensive emails, letters or phone calls;
ccc. deliberately excluding people with the intention of isolating or hurting them; or
ddd. physical or sexual assault.

1.7 Sexual harassment is any unwelcome behaviour of a sexual nature. This includes:

eee. threatening people to get them to co-operate in a sexual activity;
fff. punishing people because they would not co-operate in a sexual activity;
ggg. sexual behaviours that interfere with people's performance;
hhh. sexual behaviours that create an intimidating, hostile or offensive environment;
iii. sexualised behaviour of a repeated/significant nature that has a detrimental effect.

1.8 Harassment is not:

jjj. appropriate compliments;
kkk. behaviour based on mutual attraction;
lll. friendly banter which is mutually acceptable; or
mmm. constructive coaching and feedback.

Where a person is advised that their behaviour does not fall into one of the categories in this Rule 1.8, they must immediately cease to act in such a manner toward the person who has advised them of this.