

ROLE DESCRIPTION

TITLE OF POSITION	Board Member
VERSION CREATED	22 nd November 2019

PURPOSE OF THE ROLE

To govern Basketball Taranaki and to advance and protect the long-term interests of basketball throughout the Taranaki region.

To act honestly, in good faith and in the best interests of the organisation and in so doing, to support the organisation in fulfilling its mission and discharging its accountabilities.

PRIMARY DUTIES

In collaboration with the rest of the board, the board member will:

- Employ and manage the General Manager;
- Set the strategic direction and priorities for the organisation;
- Set policy and management performance expectations;
- Identify and manage risks; and
- Monitor and evaluate organisational achievements.
- Ensure organisational risk is monitored and managed

Each board member shall apply skill and judgment that may reasonably be expected of them with their level of knowledge and experience.

SCOPE OF POSITION

The board member is a fully accountable member of the Board and is expected to adhere to the powers and duties as set out in the Constitution.

The chairperson may delegate aspects of their authority but will remain accountable for its use.

KEY RESPONSIBILITIES

1. To contribute to direction setting and strategy development for Basketball Taranaki

- Participate in regular planning meetings to set direction, plan and to monitor business activities

2. Prepare for, attend and contribute to board meetings

- Read all board meeting documents prior to meetings
- Contribute to the decision making in a purposeful way at board meetings
- Actively debate the issues and support the implementation of the board decisions

3. To lead a portfolio

PERSONAL ATTRIBUTES AND SKILLS

The board member should ideally also have the following abilities:

Leadership

- Board Members must be able to demonstrate leadership skills, both internally and externally.

Strategic Thinking

- Board Members must have the ability to think strategically and consider the wider perspective of issues. They must be able to distinguish between governance and operational matters.

Commitment to Excellence

- Board Members must have a commitment to excellence, personally, for the organisation and for basketball as a whole.

Decision Making

- Board Members must have the ability to consider and make decisions which benefit the organisation. They must demonstrate good judgement, common sense and independence of thought, allowing for a wide perspective on issues.

Interpersonal and Communication Skills

- Board Members must have good interpersonal skills, including the ability to interact and communicate with people from a wide variety of backgrounds, demonstrating honesty and integrity at all times.

Openness to Learning

- Board Members must have a willingness to develop knowledge of the organisation, its structure and the issues which are important to members as a whole including financial matters and their implications for the organisation.

Experience

- Board Members will desirably have had experience with a sport and be familiar with the operation of sport in the Taranaki Region

TIME COMMITMENT

Time commitment initially is expected to be more due to the formation of this Board it is estimated the commitment will be 16 hours per month. The monthly commitment covers board meeting that will be either face to face or as a teleconference and any other duties required per month.

CONFLICT OF INTEREST

The board member should declare any conflicts of interest.