



Pulman Park - Arena - Hazard Register

Description of Hazard	Risk posed	Risk level	Date Identified	Location on Park	Action Needed E/I/M	Action Taken/Required	Updated	Completion Date	By Who
People walking across courts	People moving into the path of sports being played	12	9/5/17	Arena		Ensure sport has clearly advised no access on court for any non players	01.07.2019	Ongoing	GM
Unwanted spectators down on floor area	People interfering with play, or being disruptive on sideline	16	9/5/17	Arena		All spectators advised to sit upstairs or on the seating on the sideline	01.07.2019	Ongoing	GM
Unsupervised children	Children interfering with play, or being disruptive on sideline	20	9/5/17	Arena		All children advised to sit upstairs or on the seating on the sideline	01.07.2019	Ongoing	GM
Loss of power	Sport delayed due power going out, lights, scoreboard.	1	9/5/17	Arena		Floor manager to access the issue and fix accordingly. Contact contractor if necessary	01.07.2019	Ongoing	GM
Loss of internet access	Scoreboards do not function	6	9/5/17	Arena		Floor manager to access the issue and fix accordingly. Contact contractor if necessary	01.07.2019	Ongoing	GM
Sound system no working	Sport unable to make announcements	2	9/5/17	Arena		Floor manager to access the issue and fix accordingly. Contact contractor if necessary	01.07.2019	Ongoing	GM
Children playing around seating area on first floor	Children tumbling over the top of the seating and hurting themselves	20	9/5/17	Arena		Ensure adequate signage is displayed and sport has regular announcements	01.07.2019	Ongoing	GM
Damage to floor	Floor is damaged by unruly behaviour, wrong footwear or equipment	20	9/5/17	Arena		Sport to regular announce safety	01.07.2019	Ongoing	GM
Floor is dirty	Floor becomes slippery to play on	8	9/5/17	Arena		Ensure floor is regularly swept after sports	01.07.2019	Ongoing	GM
Injury to player	Player gets injured whilst playing their sport	12	9/5/17	Arena		Ensure floor is regularly swept after sports, all spills are cleaned up immediately. Equipment is in good working order.	01.07.2019	Ongoing	Sport

Fire inside gymnasium	People in danger due to fire	5	9/5/17	Arena		Ensure fire wardens are fully briefed and ready for an emergency. Fire exits clear at all times.	01.07.2019	Ongoing	All staff
Water leak on court	Sports game is delayed due to water leak	4	9/5/17	Arena			01.07.2019	Ongoing	GM
Spills, Sweat, Blood	Sports game is delayed	10	9/5/17	Arena		Ensure all sports have a spill kit to use at each tournament. Venue to provide towels to use to wipe up spills/sweat.	01.07.2019	Ongoing	GM
Tripping hazards	Tripping over electrical cords	1	9/5/17	Arena		All electrical cords are covered with matting	01.07.2019	Ongoing	GM
Setting up of equipment for sports	Heavy lifting of equipment and moving equipment around the gymnasium	16	9/5/17	Arena		Use experienced staff to move equipment, min 2 person job	01.07.2019	Ongoing	GM
Rubbish blowing into foyer area	Leaves and debris being transferred onto court area	16	22/5/17	Arena		Regular clean up of leaves and debris around front of building entrance	01.07.2019	Ongoing	Groundsman
Automatic doors	Person getting jammed in automatic doors	16	22/5/17	Arena		Signage on display around automatic doors	01.07.2019		GM
Spills in toilet area	Slippery floors in toilet & changing rooms if water/blood on floor	15	22/5/17	Arena		Regular checking of these areas to ensure spills are cleaned up - both male & female	01.07.2019	Ongoing	GM
Conference room open	Children running around unsupervised in Conference room	15	22/5/17	Arena		Need to have secure barriers in place to stop children entering Conference room unsupervised	01.07.2019	Ongoing	DM's
Fire exit doors	People accessing through fire exit doors and setting off alarms	12	22/5/17	Arena		Signage - only open in an emergency	01.07.2019	Ongoing	GM

		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Probability	Rare	1	2	3	4	5
	Unlikely	2	4	6	8	10
	Possible	3	6	9	12	15
	Likely	4	8	12	16	20
	Certain	5	10	15	20	25