

Referee Leadership Group Terms of Reference

Title:	Referee Leadership Group (RLG)
Objective:	To assist BBNZ in delivery and development of refereeing with a focus on community and referee pathways
Responsible to:	CEO Basketball New Zealand
Date:	1 November 2021

Committee Structure:

1. Committee Chair
2. The RLG shall comprise of up to six other persons
3. Key BBNZ staff may also attend meetings – People Development Lead (Main BBNZ staff contact), Event Officials Lead, National Pathways Manager
4. Other BBNZ staff may attend a RLG meetings at the discretion of the Chair or GM Community
5. A quorum shall be the Chair plus three (3) committee members.

Appointment:

BBNZ will appoint up to seven members to make up the Committee. The composition of the Referee Leadership Group (RLG) shall include:

1. The National Referee Instructor (as nominated by BBNZ and appointed by FIBA), who shall also be the Leadership Group Chair
2. Two New Zealand based FRIP trained personnel
3. The National Leagues (men and women) Chief Referee Evaluator
4. The National Leagues Appointments Manager
5. One referee or referee trainer, appointed by BBNZ, who is active at the community level
6. One referee, appointed by BBNZ, who is active at the national tournament or national league level.

Co-opted members for specific projects, as determined by the Chair in consultation with the CE or GM Community from time-to-time.

BBNZ employees are not permitted to be appointed onto the RLG.

BBNZ may co-opt on specialist skills if required on a temporary basis.

The RLG will work in the best interests of referee development nationally.

Term:

1. Appointed positions will be for a two (2) year term commencing 1 January.
2. BBNZ reserve the right to review members position on the RLG if they are not adhering to these Terms of Reference and the BBNZ Code of Conduct.

Profile:

The following factors shall be taken into consideration when appointing the community and tournament positions (see 5. and 6. under Appointments) members:

1. The ability to think strategically and contribute to the future development / direction of basketball referee development in New Zealand.
2. A cross section of skills and experience from within BBNZ, members and other organisations.
3. An understanding of basketball policies, regulations and models of best practice.
4. A balance of representation from the cross section of the basketball community.
5. The ability to think and act in the best interests of the sport nationally.

Role:

1. To assist Basketball New Zealand (BBNZ) in providing a national framework for referee and referee evaluator development including recruitment, retention, training, professional development – having regard to the FIBA system and requirements.
2. Recommend annual referee and evaluator training and development activities.
3. To help identify quality referees and referee evaluators that meet the needs of BBNZ's premier leagues (as determined from time to time by BBNZ) and FIBA (as they relate to the participation of New Zealand in FIBA Oceania, FIBA Asia and FIBA World events and activities across 5x5 and 3x3).
4. To maximise the opportunities available to referees and evaluators at national and international levels.
5. To provide direction and support to community referee development including referee recruitment, training, retention and development.
6. To assist positive and constructive relationships within and across the basketball community between officials, administrators, referees, volunteers and players.

Tasks:

1. Develop and recommend an annual Referee Development Plan that provides “end-to-end” overview of referee development needs and priorities to help guide BBNZ operations.
2. Appoint, annually, referee panels for the national leagues.
3. Recommend to the National Leagues and BBNZ a referee evaluation process for the above leagues.
4. Recommend candidates for nomination for FIBA referee licences from the national leagues panel referees who meet FIBA’s criteria.
5. Recommend suitable candidates for nomination to FIBA 3x3 roles.
6. Recommend referee appointments to non-FIBA international games hosted by BBNZ at senior and U19 levels.
7. Oversee all referee interpretations with FIBA.
8. Sit on BBNZ, NBL or National League judicial panels as required from time to time.
9. Regularly engage with the referee community to ensure a strong connection and two way communication.
10. Other tasks that may be agreed between the Committee Chair and CE or GM Community.

Operating Principles:

1. It is anticipated there will be four meetings per year, with at least one of these being a face-to-face meeting.
2. In addition, the RLG shall meet and/or communicate via videoconferencing or email as deemed necessary by the Committee Chair and/or BBNZ CEO.
3. All RLG meetings shall be conducted with an Agenda developed by the Chair with input from the People Development Lead and RLG members.
4. Any personal or professional conflicts of interest with any items on an RLG agenda should be noted at the start of the meeting.
5. Meeting summary notes will be emailed to the RLG after the meeting has been held by the Chair.
6. The RLG and/or CEO may create temporary working groups for specific projects. Any such working group shall have RLG representation and provide recommendations to the RLG to endorse.
7. Members of the RLG are to be positive role models for all members of BBNZ.
8. The RLG shall be united in supporting the positive implementation of the BBNZ plans and strategies and subsequent decisions in a non-partisan manner.

9. Meetings, conference calls and any decisions made by email shall be recorded in the summary notes as deemed appropriate.

Authority:

1. The purpose of the committee is to:
 - a. Discuss and debate matters within the Role and Tasks sections as listed above with a view to find what is best for basketball in New Zealand.
 - b. Consult with affiliated associations and members to ensure the views of the basketball community are represented and that there is effective communication to and from the basketball community.
 - c. Provide positive leadership of referee delivery and development, considering the implications of any recommendations across the basketball community and what is in the best interests of the sport nationally.
 - d. Provide the BBNZ staff with advice, feedback and support
2. Decisions on agenda items of the RLG will be recorded as required in the summary notes by the Chair.
3. Decisions from the RLG then are referred to the CEO or the BBNZ Board as appropriate for adoption (or otherwise).

Role Requirements

- 1 -2 x one day workshops in Wellington annually
- 2-3 x zoom meetings annually
- Support as agreed with the Chair and/or PDL workshops and/or online sessions for Referee Trainers (at least one annually)
- Other communication relating to the functions of the RLG

Type of positions

- BBNZ shall appoint the Committee Chair who will receive an honorarium in return for agreed services as detailed in the RLG Chair Contract for Services.
- All other roles shall be voluntary
- Per diem payments will be made for attendance of BBNZ workshops longer than two hours (face to face or online) or other activity approved by the GM Community. BBNZ will set two rates for full day (more than four hours) or half day (two to four hours).
- Other work related to activities of the RLG may receive an honorarium in return for services as agreed in writing by the Chair and CE (or their delegate).
- BBNZ will cover all expenses related to agreed RLG activities.