

CONFIRMED MINUTES

BBNZ BOARD MEEETING



At the **BBNZ Board Meeting** on **22 Jun 2023** these minutes were **confirmed as presented**.

Name:	Basketball New Zealand
Date:	Friday, 5 May 2023
Time:	12:00 am to 5:00 pm (NZST)
Location:	Movenpick Wellington Hotel, 345 The Terrace, Te Aro, Wellington
Board Members:	Amanda Cox, Anna Gestro, Belinda Edwards, Glen Denham, Lisa Whyte, Rob Gold, Toko Kapea
Attendees:	Ariana Reweti, Dillon Boucher, Shay-Marie Peneha
Apologies:	Megan Compain
Guests/Notes:	HT Consulting - Jamie Tong and Joe Hitchcock Governance Mark - Steve McDowell and Hilary Poole

1. Opening Meeting

1.1 Welcome

- The meeting was opened by board member Toko Kapea.

1.2 Board Only

- The board spent 15 minutes in board only

1.3 Confirm Minutes of the previous meeting

BBNZ Board Meeting 13 Apr 2023, the minutes were confirmed as presented.

Minutes from the previous meeting were approved with the following changes.

- 5.3 BBNZ Logo - Akuma Creative have designed a new look
 - Megan is interested in future developments (not Amanda).
- 6.1 Risk and Issues register
 - Add the Tall Ferns programme as a risk.
- 6.2 For approval
 - Add the 2022 BBNZ Audited Financial Accounts were approved via Circular email on the 6th April 2023.

1.4 Interests Register

- The board secretary to add the following new interest for board member Megan Compain - FIBA Oceania board member

2. Actions from Previous Meetings

2.1 Action List

Due Date	Action Title	Owner
20 Jul 2022	Strengthen & Adapt Status: On Hold	Rob Gold
23 Dec 2022	Incorporate BBNZ's values into the presentation of the strategic plan Status: In Progress	Anna Gestro
27 Feb 2023	Approve the revised Strategic Plan and the Business Planning process Status: In Progress	Belinda Edwards
31 May 2023	Write a fair interpretation of player eligibility to trial for NZ teams include various scenarios Status: In Progress	Dillon Boucher
30 Jun 2023	Look at options to visually identify board members at events Status: In Progress	Dillon Boucher
30 Jun 2023	Assign board members to associations to develop relationships Status: In Progress	Rob Gold



2023 Annual General Meeting Review

- Identify key improvements required for the 2024 AGM.
- Put timelines, processes and actions in place to prepare for a seamless 2024 AGM

Due Date: 22 Jun 2023
Owner: Amanda Cox



Work with Burton Shipley to utilise his skills and knowledge

- Invite Burton to attend board meetings

Due Date: 22 Jun 2023
Owner: Rob Gold



High Performance Centre Discussions

- During the FIBA Secretary General, Andrea Zigals visit to NZ, there were discussions had around creating a High Performance Centre.
- Action to follow up on these conversations

Due Date: 22 Jun 2023
Owner: Dillon Boucher



Submit nominations for FIBA Central Board member and FIBA Commission roles

Submit the below nominations for the upcoming 2023 roles.

- FIBA Central Board Member - Burton Shipley. Nomination due 23 May 2023
- FIBA Legal Commission - Chris Patterson. Nomination due 30 June 2023
- FIBA Players Commission - Megan Compain. Nomination due 30 June 2023

- FIBA Medical Commission - Dr Peter Burt. Nomination due 30 June 2023

Due Date: 23 May 2023
Owner: Rob Gold

3. Strategic Items

3.1 Committee Updates

Women and Girls

- The first committee meeting will be held on the 13th June 2023

Leagues

- DB noted the new constitution is close to being finalised

Te Āo Māori

- BBNZ Staff member, Tori Williams has been assigned a new role as Te Ao Māori lead. Tori will form part of the sub committee.
- Sub committee are due to meet week of the 8th May 2023.

Auckland -

- DB and RG met with Ben Todd (Waitakere West Auckland) and John Jamison (Basketball Auckland) all feedback was positive.
- AC is yet to hold a meeting. Discussions have begun with Auckland associations.

4. Reporting

4.1 Finance Report

- Report taken as read
- The below key points were noted:
 - TAB revenue has been positive
 - Success in recent grant applicants
 - 3 roles are currently vacant
 - \$230K favorable to budget
 - Forecast is showing a profit of \$725 at the end of the year
 - Hawkes Bay has provided Xero access for Belinda to provide support. Discussions were had around BBNZ providing support/service around finance administration.
 - The board requested that that Chart of Accounts are simplified

4.2 SLT Board Report

- Taken as read

4.3 CEO Report

- Taken as read

5. General Business

5.1 HT Consulting

Joe Hitchcock and Jamie Tong from HT Consulting joined the meeting at 1:30pm.

The focus of the discussion was on the upcoming AGM.

5.2 AGM preparation

5.3 Governance Mark Update

6. Appendix

6.1 Risk and Issues Register

6.2 Financial Support for Basketball Hawkes Bay



Financial support consisting of a \$40,000.00 loan be provided from BBNZ to Basketball Hawkes Bay

BBNZ CE recommended that BBNZ support Basketball Hawkes Bay with a \$40,000.00 loan which is repayable within the 2023 financial year.

Approval was granted via circular email on 22 April 2023.

Decision Date:	22 Apr 2023
Mover:	Megan Compain
Seconded:	Anna Gestro
Outcome:	Approved

7. Close Meeting

7.1 Close the meeting

Next meeting: Basketball New Zealand 2023 Annual General Meeting - 6 May 2023, 10:15 am

Signature:_____

Date:_____