

# CONFIRMED MINUTES

## BBNZ BOARD MEETING



At the **BBNZ Board Meeting** on **12 Oct 2023** these minutes were **confirmed as presented**.

<b>Name:</b>	Basketball New Zealand
<b>Date:</b>	Thursday, 17 August 2023
<b>Time:</b>	12:00 pm to 5:00 pm (NZST)
<b>Location:</b>	Online, Online
<b>Board Members:</b>	Amanda Cox, Anna Gestro, Belinda Edwards, Lisa Whyte, Megan Compain, Rob Gold, Toko Kapea
<b>Attendees:</b>	Dillon Boucher, Shay-Marie Peneha, Ariana Reweti
<b>Apologies:</b>	Glen Denham
<b>Guests/Notes:</b>	Damian D'Cruz will join at 3:30pm - 4:30 pm

### 1. Opening Meeting

#### 1.1 Welcome

- The Chair welcomed all board members to the meeting
- The meeting was opened with a karakia

#### 1.2 Board Only

- The board spent 45 minutes in board only

#### 1.3 Confirm Minutes of the previous meeting

**BBNZ Board Meeting 22 Jun 2023**, the minutes were confirmed as presented.

#### 1.4 Interests Register

### 2. Actions from Previous Meetings

#### 2.1 Action List

Due Date	Action Title	Owner
27 Feb 2023	Approve the revised Strategic Plan and the Business Planning process <b>Status:</b> In Progress	Anna Gestro
22 Jun 2023	2023 Annual General Meeting Review <b>Status:</b> In Progress	Amanda Cox

<b>Due Date</b>	<b>Action Title</b>	<b>Owner</b>
30 Jun 2023	Look at options to visually identify board members at events <b>Status:</b> In Progress	Dillon Boucher

### 3. Strategic Items

#### 3.1 Committee Updates

- **Financial, Commercial and Risk**

- The committee met on Monday 7th August to discuss the June accounts
- The FARC remains concerned about the understanding of the current financial status and therefore effects the information that is available to Dillon and the SLT. Each month is vastly different and it can be difficult to follow
- Belinda will meet with BBNZ's Finance Manage, Saileen to work through July's results and prepare reports
- Belinda will meet with BBNZ's SLT to discuss ownership of budgets. This will also provide clarity on what financial information the SLT should have access to, to help them better understand and report and forecast against

- **Women and Girls**

- High Performance presented the work that they are doing and the data they are collecting and using to assist in driving performance improvement. It was reiterated to ensure data was secure
- Lisa questioned if there was a Wellbeing/welfare policy for athletes. Dillon confirmed there is a policy. The policies are being reviewed/updated
- The sub committee identified that there is no W&G comms strategy in place. The group are keen to work together on this

- **Te Ao Māori**

- Board member, Toko Kapea and Ariana Reweti presented the BBNZ Te Ao Māori journey
- The next focus is to build a relationship with Māori Basketball

### 4. Reporting

#### 4.1 Finance Report

- Report taken as read
- Belinda Edwards highlighted the below key points:
  - Currently reporting a surplus of \$365,000.00 for the month of June which is a result of the below
    - savings of \$205,000.00 in employment related expenses
    - TAB income higher than forecasted by \$84,000.00
    - Additional grants received from FIBA and IOC totaling \$92,000.00
    - Tall Ferns February to April events did not go ahead, savings \$138,000.00

#### 4.2 Senior Leadership Team (SLT) Report

- Report taken as read

- The board requested to see more data and specific actions/results to be included in the report

### 4.3 CEO Report

- Report taken as read
- The CEO confirmed that HP's GM, Paul Downes has received some good applications for the High Performance Program Manager - Men's role. Interviews will take place over the next week
- Board members should be using Xero to claim expense reimbursements, if support is needed with this contact the board secretary, Shay-Marie
- The CEO and Board Chair are traveling to Manila on Monday 21st August to attend the FIBA Congress and FIBA Basketball World Cup
- Feedback from board members regarding the Tall Blacks Road to World Cup dinner was positive. It was an enjoyable night and a great opportunity to meet sponsors. They would have liked to have been able to mix and mingle more during the night

## 5. General Business

### 5.1 For Approval: Distribution of TAB wagering commissions



#### **That BBNZ pay a percentage of TAB Commission payments to NBL Ltd annually**

The board received the Board Decision document and approved the recommendation that BBNZ pay a percentage of TAB Commission payments to NBL Ltd annually.

BBNZ will budget \$65,000.00 per annum for TAB Commission payment to the NBL Ltd. Actuals will be allocated on a monthly basis as per the TAB reports. Then a wash up will be done at the end of the year and a top up to be paid if needed.

**Decision Date:** 17 Aug 2023  
**Mover:** Lisa Whyte  
**Seconder:** Toko Kapea  
**Outcome:** Approved

- Megan Compain removed herself from the vote due to a conflict of interest

### 5.2 For Approval: NBL Constitution and Deed of Grant Licence Agreement



#### **Approve the changes to the NBL Constitution and Deed of Grant Licence**

The Board approved in principal subject to more information around composition

**Decision Date:** 17 Aug 2023  
**Mover:** Anna Gestro  
**Seconder:** Amanda Cox  
**Outcome:** Approved

- Dillon Boucher will check to ensure it meets the societies register constitution requirements
- The board voiced concerns around the make up of the board, and have requested more information

### 5.3 For Discussion: Tino Rangatiratanga Flag

- The CE provided the board with a recent situation where the Tino Rangatiratanga flag was shown in a team photo which was published by FIBA
- The board discussed this and agreed that there is a national flag which National teams will be encouraged to use for official team photos

### 5.4 For Approval: Reregister under the Incorporated Societies Act 2022



#### Approve the request to Reregister under the Incorporated Societies Act 2022

The board approved the request to reregister under the Incorporated Societies Act 2022 from 5 October 2023

**Decision Date:** 17 Aug 2023  
**Mover:** Toko Kapea  
**Seconded:** Belinda Edwards  
**Outcome:** Approved

### 5.5 Damian D'Cruz to present the Governance Mark Strategy Document

- Damian joined the board meeting at 3:50pm.
- Anna welcomed Damian to the meeting
- The board worked through the draft Strategic Plan 2023-2028
- It was agreed that the Strategic Plan will be shared with Board members in an online format. Board members are to provide their feedback and suggestions before the 8th September
- The working group will collate the feedback

## 6. Appendix

### 6.1 Risk and Issues Register

- Board member, Anna Gestro updated the wording for Risk #29 - BBNZ High Performance Teams

## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** BBNZ Board Meeting - 12 Oct 2023, 8:45 am

Suggested agenda items for next hui:

- Financial Sustainability, including TAB additional revenue - Belinda
- Sport New Zealand, Governance Mark - Julie Hood
- Burton Shipley
- BBNZ High Performance - Paul Downes
- Review of World Cup and planning for Olympics - Dillon
- Review of Congress - Rob/Dillon

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_