

CONFIRMED MINUTES

BBNZ BOARD MEETING



At the **BBNZ Board Meeting** on **3 May 2024** these minutes were **confirmed as presented**.

Name:	Basketball New Zealand
Date:	Thursday, 21 March 2024
Time:	8:00 am to 10:20 am (NZDT)
Location:	Online, Online
Board Members:	Amanda Cox, Anna Gestro, Glen Denham, Lisa Whyte, Megan Compain, Rob Gold, Toko Kapea
Attendees:	Ariana Reweti, Dillon Boucher, Shay-Marie Peneha

1. Opening Meeting

1.1 Welcome

- The meeting was chaired by Deputy Chair Amanda Cox, due to Chair, Rob Gold traveling overseas. Rob joined at 8am and left the meeting at 9:37am
- The Chair welcomed all board members to the meeting. All attendees joined online
- The meeting was opened with a karakia

1.2 Board Only

- The board spent 15 minutes in board only
- Dillon, Ariana and Shay-Marie left the meeting at 8.05am and rejoined at 8.20am

1.3 Confirm Minutes of the previous meeting

BBNZ Board Meeting 1 Feb 2024, the minutes were confirmed as presented.

1.4 Interests Register

2. Actions from Previous Meetings

2.1 Action List

Due Date	Action Title	Owner
30 Jun 2023	Look at options to visually identify board members at events Status: In Progress	Dillon Boucher
1 May 2024	Write a fair interpretation of player eligibility to trial for NZ teams include various scenarios Status: In Progress	Dillon Boucher

3. Strategic Items

3.1 Committee Updates

- **Women & Girls:** Megan has been keeping in touch with Justin Nelson with the progress around the season shift for Tauihi Aotearoa
- **Leagues:** Dillon provided an update, working through the final stages of the Commission
- **Auckland:** Amanda rescheduled the hui with ABS chair Denise due to illness
- **Te Ao Maori:** Toko provided an update, Toko thanked Ariana for her efforts in pulling together the BBNZ and Maori Basketball Association (MBA) MOA which will be discussed later in the hui. Toko met with Taku and Pene from MBA they are very positive about the proposed MOA, and were in support of the nomination of MBA for the Jim Maniapoto Memorial Award
- **Strategy:** Strategic Intent document is near complete. Digital and Data will now form a significant part of the next piece
- **Finance, Audit and Risk:** The committee met with the auditors on Wednesday 20th March to discuss 2023 Audited accounts
- **Strengthen and adapt:** The board agreed to remove this committee as it has moved into business as usual

4. Reporting

4.1 Finance Report

- BBNZ's COO, Belinda Edwards joined the meeting at 8:40am to provide an update
- The YTD February 2024 result shows a surplus of \$180K. The main contributors noted in the pack include savings from travel costs (HP), Tall Blacks event, employer related expenses (delayed start dates for new roles) and additional income from TAB and affiliation fees
- Belinda is continuing to identify areas where savings can be achieved moving forward
- The board approved the proposed move from solvency ratio to liquidity ratio for financial reporting

4.2 Senior Leadership Team (SLT) Report

- Report taken as read

4.3 CEO Report

- Report taken as read
- Dillon celebrated the positive changes that have been made in the officials space. BBNZ's National Official Developer, Lauren Fitzgerald-Love and BBNZ's Officials Coordinator, Sasha Nicholson have created processes that are fair and inclusive. The feedback from associations has been very positive. Garratt Williamson will join BBNZ as the National Development Manager on Monday 25th March.

5. General Business

5.1 For approval: Delegated Financial Authority (DFA)



Update Basketball New Zealand's Delegated Financial Authority (DFA) register

The board approved the proposal to update Basketball New Zealand's Delegated Financial Authority (DFA) register as presented in the pack.

Decision Date: 21 Mar 2024
Mover: Lisa Whyte
Seconder: Anna Gestro
Outcome: Approved

5.2 For approval: Grant application delegation



Delegation of grant funding applications

The board approved the below recommendation;

It is recommended that the Board approve the delegation of Grant Funding Applications as outlined below;

1. Delegate authority to CEO as 1st authority and COO as 2nd authority to for any grant applications up to \$100,000 for the following items;
 - a. Salaries and Wages
 - b. Travel & Accommodation
 - c. Equipment
 - d. Venue Hire
 - e. Office lease expenses
 - f. Vehicle lease expenses
 - g. Software licences
 - h. Equipment
 - i. Other operational expenses
2. Delegate 1st authority to the Finance Audit and Risk Committee and 2nd authority to CEO for any grant applications over \$100,000.
3. Accountability for all grant applications will be the responsibility of the COO

Decision Date: 21 Mar 2024
Mover: Toko Kapea
Seconder: Glen Denham
Outcome: Approved

5.3 For approval: Māori Basketball revised agreement

- **2.4 Tournament Support** the board confirmed they are comfortable with the inclusions of 2.4.a & 2.4.b
- Next steps, Dillon to share the MOA with BBNZ's Senior Leadership Team (SLT). If there are no changes or concerns, the MOA will be shared with MBA



Mana Ōrite agreement (MOA) between Basketball New Zealand (BBNZ) and Māori Basketball (MBA)

The board approved the Mana Ōrite agreement supplied in the board pack.

Decision Date: 21 Mar 2024
Mover: Megan Compain

Seconder: Anna Gestro
Outcome: Approved

5.4 For approval: 2024 BBNZ Award nominations



2024 BBNZ Award nominations

The board approved the nominations for the 2024 BBNZ Awards

Decision Date: 21 Mar 2024
Mover: Glen Denham
Seconder: Rob Gold
Outcome: Approved

5.5 Basketball New Zealand Rules and Regulations Policy

- The board had a lengthy discussion and members agreed there is an issue that needs to be addressed
- It was suggested that an independent committee be established to review applications for player transfers in situations where associations cannot reach a mutual agreement

5.6 For approval: 2023 Audited accounts



2023 Audited accounts

The board approved the 2023 Audited accounts as presented in the board pack

Decision Date: 21 Mar 2024
Mover: Lisa Whyte
Seconder: Rob Gold
Outcome: Approved

5.7 Governance Mark

- Lisa sent an email to board members containing governance mark documentation
- Board members are asked to review the documents and provide any feedback to Lisa by no later than Sunday 7th April 2024

5.8 Annual General Meeting

- The board are excited to have David Reid, President of FIBA Oceania join the BBNZ 2024 AGM
- The board discussed the second half of the day. Suggested presentation items:
 - Women and Girls presentation - Meaghan Wilby and representatives from associations
 - Diversity and Inclusion - Matt Vernick
 - Stakeholder Partnership Manager update - Andrew Dewhurst
 - Fan engagement / Data piece
 - Maree to present on leagues

6. Appendix

6.1 Risk and Issues Register

7. Close Meeting

7.1 Wrap up and review

Next meeting: BBNZ Board Meeting - 3 May 2024, 12:00 pm

- The board wished Glen a special hari huritau for Friday 22nd March
- Anna will provide the Chairs update to associations
- Ariana closed the hui with a karakia

Signature: _____

Date: _____