

CONFIRMED MINUTES



BBNZ BOARD MEETING FOLLOWED BY STRATEGY SESSION

At the **BBNZ Board Meeting** on **5 Sept 2024** these minutes were **confirmed as presented**.

Name:	Basketball New Zealand
Date:	Wednesday, 24 July 2024
Time:	9:30 am to 11:00 am (NZST)
Location:	Wellington College, 15 Dufferin Street, Mount Victoria, Wellington 6011
Board Members:	Amanda Cox, Toko Kapea, Megan Compain, Anna Gestro, Glen Denham, Jean Arlove, Lisa Whyte, Rob Gold
Attendees:	Cameron Barker, Dillon Boucher, Shay-Marie Peneha
Guests/Notes:	BBNZ Stakeholder Partnerships Manager, Andrew Dewhurst will join the board at 10:15am

1. Opening Meeting

1.1 Welcome

- The Board Chair welcomed everyone to Wellington College and thanked Glen for hosting the Board
- Toko Kapea joined online
- The meeting was opened with a karakia

1.2 Board Only

- No items to discuss in Board only

1.3 Confirm Minutes of the previous meeting

BBNZ Board Meeting 13 Jun 2024, the minutes were confirmed as presented.

1.4 Interests Register

2. Actions from Previous Meetings

2.1 Action List

Due Date	Action Title	Owner
31 Jul 2024	Establish and record processes to mitigate or minimise risk relating to child protection Status: In Progress	Dillon Boucher

3. Strategic Items

3.1 Committee updates

- Reports taken as read
- Additional information was shared noting Australia had declined the offer to join the Taihi League. The potential addition of Indian National Basketball League (INBL) teams and players for 2025 was initiated from a discussion held with Justin Nelson after an enquiry into Rapid League. BBNZ and the INBL are currently finalising participation agreements and logistics. The opportunity was well received by existing NZNBL teams.

4. Reporting

4.1 Finance Report

- Report taken as read. Key highlights:
 - Forecast for year end based on the Q2 results is a surplus of \$42,000.00
 - Reforecasts have been completed for the remainder of 2024, excluding High Performance
 - TAB is tracking above budget
- Jean noted the Assets and total liquidity should be the same

4.2 Operational Plan

- Report taken as read
- Discussed the following item currently reporting off track which sits with HP. *Develop and implement a Players wellbeing programme (Basketball 360)*. HP is working with HPSNZ as the expectation is for HP to have a well being person
- The Board appreciated the great commentary but noted not enough detail against targets. It was suggested for the SLT to look at quarterly updates of results against targets. This could also include comparing previous trends
- Toko suggested for the Board to acknowledge the efforts of the the U17 Men's team at the 2024 World Cup by sending a letter to the management team from the Board
- The Board requested that the Community Advisory Group (CAG) and GM Forum meeting minutes be added to future board meeting packs

4.3 CEO Report

- Report taken as read
- Dillon noted that he was disappointed with the lack of teams entered into the Women's Tupu league

5. General Business

5.1 Governance Mark Update

- The Board agreed and are confident that they are fulfilling it's legislative and policy obligations as set out in the meeting pack

- The BBNZ Charter has been endorsed by the board and is filed in BoardPro under governance docs

5.2 For approval: BBNZ Business Continuity Plan and four policies for review



BBNZ Business Continuity Plan and four policies for review

The board approved the BBNZ Continuity Plan and the below policies as presented in the meeting pack:

- BBNZ Flexible Working Policy (replacing the current Work from Home Policy)
- BBNZ Privacy Policy
- BBNZ Travel policy
- BBNZ Reporting Concerns (Whistleblowing) Policy

Decision Date: 24 Jul 2024
Mover: Amanda Cox
Seconder: Lisa Whyte
Outcome: Approved

5.3 For approval: Waddell Associates

- The Board reviewed a paper in regards to the now expired agreement with Waddell and Associates and recommended engagement as the first course of action in relation to a dispute around in scope and out of scope revenue

5.4 Stakeholder Partnership Manager update

- BBNZ's Stakeholder Partnerships manager, Andrew Dewhurst joined the board at 10:15am
- Andrew provided the board with an update on the Service Level Agreements and Tier Status Submission progress
- Andrew raised concerns about a small number of associations who continually display poor behaviour
- Anna suggested the Board seek external support to manage and address poor behavior
- The Board requested that Andrew supply a record of where each association is positioned with engagement and progress

6. Appendix

6.1 Risk and Issues Register

6.2 Out of cycle approval: Foot Locker Age Group Schools Partner



Foot Locker Age Group & Schools Partner

BBNZ board approved a 2+1 year partnership agreement with Foot Locker commencing in May 2024 as BBNZ's exclusive footwear partner, as well as Naming Rights Partner of BBNZ's Age Grade Nationals basketball tournaments (Under 16s, Under 18s and Under 20s), and a Major Partner of BBNZ's Secondary School Nationals.

Seeking out-of-cycle approval due to the first Age Group Nationals event taking place from Friday 31st May.

The approval was sought via circular email dated 25th July 2024

Decision Date: 24 Jul 2024
Mover: Amanda Cox
Secunder: Toko Kapea
Outcome: Approved

6.3 Out of cycle approval: Game Development Levy Proposal

- The Board were unable to discuss the Game Development Levy proposal during the board meeting on Wednesday 24th July due to time restraints.
- The proposal was discussed during an out of cycle meeting held online on Thursday 31st July



National Basketball Game Development Levy Proposal & Confirmation of the threshold for the vote

The Board approved the use of Entain funds (Capital Investment Funds) to cover the capital costs of Digital and Data investment (estimated \$440,000.00 over 3 years) conditional to the motion of the Game Development Levy proposal which will be tabled and voted on at the upcoming Special General Meeting (SGM) held on Thursday 26th September 2024 being passed/approved.

The Board confirmed that standard voting thresholds will apply as set out in the BBNZ Constitution, page 6, 17.10 Powers Exercisable by Ordinary Resolution. Majority vote of votes cast by Voting Members (with more than 50% of required votes cast in favour)

The Boards approval was granted in an out of cycle meeting held online on Thursday 31st July. All board members where present excluding Glen Denham.

Decision Date: 24 Jul 2024
Mover: Lisa Whyte
Secunder: Toko Kapea
Outcome: Approved

6.4 Out of cycle approval:



Funding application to NZCT for \$200,000.00 to contribute to salaries for 2025

The Board approved a funding application to be made to NZCT for \$200,000.00 to contribute to the below salaries for 2025:

- \$50,000.00 Women & Girls SI
- \$50,000.00 People Development Lead South
- \$50,000.00 Performance and Prevention Lead
- \$50,000.00 Participation & Wellbeing Lead

The approval was granted by an out of of cycle meeting held online on Thursday 31st July 2024.

Decision Date: 24 Jul 2024
Mover: Amanda Cox
Secunder: Toko Kapea
Outcome: Approved

7. Close Meeting

7.1 Wrap up and review

Next meeting: BBNZ Board Meeting - 5 Sept 2024, 8:00 am

Signature: _____

Date: _____