

CONFIRMED MINUTES

BBNZ BOARD MEETING



At the **BBNZ Board Meeting** on **28 Aug 2025** these minutes were **confirmed as presented**.

Name:	Basketball New Zealand
Date:	Thursday, 26 June 2025
Time:	12:00 pm to 5:00 pm (NZST)
Location:	BNZ Partner Centre, 80 Queen Street, Auckland CBD L1.M11.16
Board Members:	Amanda Cox, Anna Gestro, Jean Arlove, Lisa Whyte, Megan Compain, Rob Gold, Toko Kapea
Attendees:	Belinda Edwards
Apologies:	Glen Denham, Shay-Marie Peneha
Guests/Notes:	Paul Downes (BBNZ High Performance GM) 1pm - 1:30pm Dave Everitt (BBNZ Commercial GM) 2:00pm -2:30pm

1. Opening Meeting

1.1 Welcome

- The board met in person at the BNZ Partners Centre in Auckland
- Apologies received from Glen Denham and Shay-Marie Peneha
- Rob opened the meeting with a karakia and outlined the meeting agenda

1.2 Election of Chairperson and Deputy Chairperson

- The Board formally acknowledged and congratulated all re-elected and appointed members.
- The current Chair, Rob Gold, and Deputy Chair, Amanda Cox were re-elected for another term.
- Rob Gold indicated this would be his final year serving as Chair.
- The Board expressed appreciation for Rob's leadership and contributions to date.



Election of Chairperson and Deputy Chairperson

- The Board unanimously re-elected Rob Gold as Chair and Amanda Cox as Deputy Chair for the upcoming term.
- Rob Gold advised the Board that this would be his final year serving in the Chair role

Decision Date: 26 Jun 2025

Mover: Lisa Whyte

Second: Anna Gestro

Outcome: Approved

1.3 Confirm Minutes of the previous meeting

BBNZ Board Meeting 10 May 2025, the minutes were confirmed as presented.

1.4 Interests Register

- No changes to the interest register

2. Actions from Previous Meetings

2.1 Action List

3. Strategic Items

3.1 Committee updates

- **Chief Executive**
 - To be discussed in Board only
- **Constitution**
 - No formal updates reported.
 - Belinda and the team discussed the upcoming constitution meetings and emphasized the importance of Board member attendance.
 - Board members were encouraged to engage with their buddy associations to ensure awareness of the scheduled drop-in sessions.
- **Te Ao Māori**
 - A Noho Marae is scheduled for 30 July; Belinda will send calendar invites to Wellington-based Board members.
- **Strategy**
 - Belinda briefed the Board on her recent call with Peter McSkimmon from Sport New Zealand regarding international sport diplomacy, with a focus on India and China.
 - Belinda noted ongoing efforts to enhance reporting mechanisms.
 - The 2degrees Tall Ferns have secured three sponsors for their Shenzhen tournament, with potential NIL (Name, Image, Likeness) opportunities for players.
- **Leagues**
 - A detailed discussion was held regarding league management.
 - Following the Expression of Interest (EOI) for a Hamilton Franchise to enter the NZNBL & Taihi leagues in the 2026 season, one formal EOI was received; a second party made inquiries but did not submit an EOI.
 - The Commission approved for the leagues management team to proceed with due diligence checks on the EOI received.
 - A meeting with franchises will be scheduled to gather feedback on the inclusion of an additional Franchise for the 2026 season
 - Belinda reported that local associations have been consulted, with general support expressed. Concerns were noted around trust funding and academy operations.

- Some Board members raised concerns about the process being expedited without a comprehensive review, referencing lessons from the Panthers case.
- The Board emphasized the importance of a thorough and transparent process, including timely and appropriate communication.
- It was reaffirmed that BBNZ holds final decision-making authority, with the Commission responsible for providing supporting information.
- A report will be prepared for the Board outlining lessons learned and areas for improvement.
- Keith has contacted the Panthers' accountant to monitor outstanding tasks; legal action will be pursued if deadlines are not met.
- The Board discussed the need for clearer communications and briefing protocols.
- A suggestion was made to appoint a second BBNZ Board member to the Commission and review its composition.



Update the Association spreadsheet contact list

Belinda and the team discussed the need to update the spreadsheet contacts due to changes in association AGMs.

Due Date: 11 Jul 2025
Owner: Shay-Marie Peneha

4. Reporting

4.1 HP presentation - Paul Downes

- Paul joined the meeting in person
- Paul provided an update on the High Performance programmed across Age groups, 3X3, Tall Blacks and 2degrees Tall Ferns
- The board appreciated and thanked Paul for joining

4.2 Commercial Presentation - Dave Everitt

- Dave joined the board in person

4.3 Finance Report

- Report taken as read
- The finance committee discussed the outstanding debt from the NBL and the challenges in securing trust funding
- The committee highlighted the challenges in securing trust funding, with some trusts declining applications due to BBNZ's comfortable financial position and the overall decrease in available funds.

4.4 BBNZ Emerging director

- A total of 45 applications were received for the Emerging Director role.
- Rob Gold, Lisa, and Amanda Cox reviewed and shortlisted the applicants.
- Interviews were conducted by Rob Gold and Amanda Cox, who confirmed the appointment of Sandra Haufano.

- Sandra joined the meeting online to meet the Board. Members welcomed her and introduced themselves.
- Toko and Jean volunteered to act as support buddies for Sandra during her term

4.5 Risk report

- The Risk Report was tabled and taken as read.
- Operational risks have been allocated to relevant members of the Senior Leadership Team (SLT).
- Governance-related risks will be assigned to appropriate Board sub-committees for oversight.
- The following items were proposed for inclusion in the Risk Register:
 - NBLL Commission – ways of working.
 - Accounts receivable.



Assign governance risks to board sub-committees

Governance-related risks will be assigned to appropriate Board sub-committees for oversight.

Due Date: 17 Jul 2025
Owner: Amanda Cox

4.6 Senior Leadership Team (SLT) Report

- Report taken as read

4.7 CEO Report

- The Chief Executive Report was tabled and taken as read.
- GameDay registrations are progressing on track.
- Four associations have formally signed their Service Level Agreements (SLAs).
- Belinda informed the Board that Andrew Dewhurst, BBNZ's Stakeholder Partnership Manager, has resigned from his role.
- Staff and associations will be officially notified on Friday, 27 June.
- Belinda will work with Brad Edwards to identify a suitable member from the Community team to step into the role.
- It was noted that Andrew Dewhurst's position was a fixed-term contract through to February 2026.
- The Board discussed the importance of formally recognising Andrew Dewhurst's contributions and ensuring a smooth transition for his successor. This includes acknowledging the challenges and achievements associated with the role.

5. General Business

5.1 Association Health Check

- The health status check report was reviewed, providing insights into the financial and registration status of various associations. This draft was found to be useful for understanding the current state of associations.

- The importance of proper member registration was emphasized, as it is a requirement under the new act. Associations need to ensure all members are properly registered to comply with regulations.
- Compliance with the new act and proper financial reporting were highlighted as critical areas. Associations need to ensure they meet these requirements to maintain their status and eligibility for funding.



Provide feedback on the association health status document to improve its readability and usefulness

- add a column that has the date of the End of Year that the financial amount (net profit/loss) relates to
- The board would also like a sperate column that says whether or not there is a signed SLA for ease of reviewing the report
- The board would like an additional column that has whether or not they have filed an updated constitution to align with the new incorporated societies act

Due Date: 15 Aug 2025

Owner: Belinda Edwards

5.2 BBNZ Partnership Fund

- Amanda Cox provided a verbal update on the status of the Partnership Fund.
- As of 9:30 AM on the day of the meeting, three applications had been submitted.
- The assessment committee is currently being finalised, with the process scheduled to conclude by 4 July 2025.

5.3 Board member meeting fees

- The Board held a discussion on the proposal to introduce remuneration for Board members in recognition of their time and contributions.
- Members highlighted the importance of acknowledging the additional responsibilities carried by the Chair and ensuring a fair and sustainable remuneration framework.
- It was emphasized that any payment structure must be financially viable and not place undue strain on BBNZ's resources.
- The Board also proposed the establishment of an honorarium to be paid to BBNZ's Kaumātua, in recognition of their role and contributions.



Board member remuneration

- The Board approved the introduction of a remuneration framework, effective from the August 2025 Board meeting.
- A flat fee structure will be implemented, with Board members receiving a payment of **\$350** for attendance at each Board meeting and the Annual General Meeting (AGM).
- It was agreed that the remuneration arrangement will not apply to the Emerging Director role.

Decision Date: 26 Jun 2025

Mover: Rob Gold

Seconder: Anna Gestro

Outcome: Approved



Reissue board appointment letters to include details for remunerations

Shay-Marie to reissue board appointment letters

Due Date: 11 Jul 2025

Owner: Shay-Marie Peneha

5.4 Board succession planning

- The Board appreciated the visibility of current term durations for existing members.
- A constructive discussion was held around future succession planning.
- Members agreed to keep succession planning front of mind and remain proactive in monitoring upcoming transitions.

5.5 New Participation Event Lead - Part Time Fixed Term role

- Belinda confirmed the Participation Lead Role will be fully funded by a new revenue
- The role will run from September 2025 to April 2026, taking responsibility for all 3X3 events



New Participation Event Lead - Part Time Fixed Term role

The board approved the creation of a new part-time fixed-term role for a participation lead to manage 3X3 events. This role will be fully funded by new revenue.

Decision Date: 26 Jun 2025

Mover: Amanda Cox

Seconders: Jean Arlove

Outcome: Approved

5.6 Bernsport and Molten Agreement Renewal

- The Board approved the agreement renewal



Bernsport and Molten Agreement renewal

The board approved the new agreement with Bernsport for another 6 years

Decision Date: 26 Jun 2025

Mover: Toko Kapea

Seconders: Anna Gestro

Outcome: Approved



Confirm number of ball carts & ball bags to be issued to NZNBL & Taiuhi in the Bernsport agreement

There was one query regarding schedule 4 (page 16) of the Molten agreement where it says 11 ball carts and ball bags under NBL and Taiuhi – they queried whether this should match the number of teams (ie. 13 for NBL and 6 for Taiuhi).

Due Date: 4 Jul 2025

Owner: Belinda Edwards

5.7 Business of Sport licensing support

- The board discussed the proposal to enter a Business of Sport licensing program to establish and grow BBNZ's brands and business

- It was acknowledged that there is a need for expertise in this area. They emphasized the importance of having a solid contract and ensuring the program's success.
- There were concerns about whether or not BBNZ should go to RFP for this and whether there was feedback from other sports that BOS had worked with



Question: What is Business of Sport global vs domestic territory

The board asked what is Business of Sport global vs domestic territory. Anna asked what their territory sandpit was, i.e if we had an opportunity to go direct ourselves would this agreement stop us from doing that.

Due Date: 11 Jul 2025
Owner: Belinda Edwards



The Board approved the decision in principle. The board have req...

The Board approved the decision **in principle**. The board have requested a very tight agreement and the agreement needs to be reviewed by Finance Audit and Commercial Committee before it is signed

Decision Date: 26 Jun 2025
Mover: Amanda Cox
Seconded: Toko Kapea
Outcome: Approved

5.8 Olympic Foundation philanthropy support

- Members discussed the benefits of partnering with the NZ Olympic Foundation for charitable funding. They highlighted the advantages of accessing tax breaks and high net worth individuals through the foundation.



NZ Olympic Foundation agreement

Based on the below action points being followed, the Board approved the proposed 3 year term agreement between BBNZ & NZ Olympic Foundation.

- That BBNZ doesn't pay the full 2025 fee because it is 6 months into the year therefore the NZ Olympic Foundation would only be servicing BBNZ for half the year
- Approved with the need to review after the first 12 months

Decision Date: 26 Jun 2025
Mover: Anna Gestro
Seconded: Megan Compain
Outcome: Approved

5.9 TAB Negotiations proposal

- The board discussed the ineffectiveness of the working group and the lack of progress in negotiations
- The board aims to secure a minimum guarantee in the new agreement with TAB to ensure sustainable funding. This guarantee will provide financial stability and predictability for the organization
- The board mandated that BBNZ negotiate their own agreement with TAB, moving away from the working group. This decision is based on the belief that it will put BBNZ in a better position to secure favorable terms and a minimum guarantee

6. Appendix

6.1 Strategy Day Notes

6.2 Waddell & Associates Settlement Agreement



Waddell & Associates Settlement Agreement

The Board formally approved the proposed Waddell & Associates Settlement agreement via circular resolution, confirmed through email correspondence dated 19 June 2025

Decision Date: 26 Jun 2025
Mover: Anna Gestro
Seconder: Rob Gold
Outcome: Approved

6.3 New Zealand Community Trust application



New Zealand Community Trust application for 2026

The board approved via circular email sent on Monday 30 June 2025, the funding resolution for 2026 for BBNZ to submit a funding application to the New Zealand Community Trust (NZCT) for up to \$200,000.00 to go towards the salaries for the following roles:

- Women and Girls Lead-South Island
- People Development Lead-South Island
- Participation and Wellbeing Lead
- Inclusion Lead

Decision Date: 1 Jul 2025
Mover: Glen Denham
Seconder: Jean Arlove
Outcome: Approved

7. Close Meeting

7.1 Wrap up and review

Next meeting: BBNZ Board Meeting - 28 Aug 2025, 6:00 pm

New Actions raised in this meeting

Item	Action Title	Owner(s)
3.1	Update the Association spreadsheet contact list Due Date: 11 Jul 2025	Shay-Marie Peneha
4.5	Assign governance risks to board sub-committees Due Date: 17 Jul 2025	Amanda Cox
5.1	Provide feedback on the association health status document to improve its readability and usefulness Due Date: 15 Aug 2025	Belinda Edwards
5.3	Reissue board appointment letters to include details for remunerations Due Date: 11 Jul 2025	Shay-Marie Peneha
5.6	Confirm number of ball carts & ball bags to be issued to NZNBL & Taiuhi in the Bernsport agreement Due Date: 4 Jul 2025	Belinda Edwards

Item	Action Title	Owner(s)
5.7	Question: What is Business of Sport global vs domestic territory Due Date: 11 Jul 2025	Belinda Edwards

Signature:_____

Date:_____