

C&A: SAFE PRACTICES: GOVERNANCE

This resource aligns with the BBNZ's Tamariki and Rangatahi Protection Policy.

For the purpose of this resource, the term Young Athletes refers to children and young people under the age of 18 who are involved in our sport.

What is our Role as a Club or Association in Keeping Young Athletes Safe?

Clubs and associations must:

- Play a lead role in actively promoting a culture of safety for young athletes
- Ensure that every adult or person in an official basketball role is aware of their obligations to protect young athletes
- Prioritise the safety of young athletes in all decision making and consistently assess risk
- Consider strategies to improve the safety of young athletes regularly
- Respond to matters that are raised with sensitivity, compassion and transparency.

This means, simply:

- Put kids first. If your club doesn't prioritise the safety of children and young people, your membership will suffer.
- Talk about it. Your committee should address child safety at every meeting, not just through the implementation process, but beyond. Treat it like risk management, OH&S and other mandatory requirements.
- Involve young people. Engage them in important decision-making processes wherever you can, especially those that impact them directly like uniforms, facilities and significant changes to the way the club or association operates.

Why do we need to do this?

- ✓ All clubs and associations affiliated with Basketball New Zealand are required to comply with BBNZ's Safeguarding and Tamariki and Rangatahi Protection Policies



Tips for good safeguarding governance in basketball.

- Make sure your committee is diverse., Seek membership from community outside of the basketball community to vary the skillset (promote opportunities to teachers, police officers and community services workers who don't necessarily have contact with basketball).
- Delegate a Child Safeguarding Officer – again, promote the opportunity outside the committee – adult athletes or trusted adults within the club or association with good rapport and the right attributes and skills. You can use this Child Safeguarding Officer Position Description to help you recruit for this role.
- Make Safe Basketball a standing agenda item for the committee.
- Ensure all committee members are familiar with the expectations of their roles including BBNZ's guidance around Good Administration.
- Actively promote these BBNZ Safeguarding Resources to your club or association.
- Embrace opportunities to build and strengthen your club or association's capacity and understanding of safeguarding when they are offered e.g. cultural safety opportunities, gender equity, bystander training and mental health first aid.
- Engage with local community service providers - who can you call on if there is an issue? Know the contacts for child protection authorities, police, youth mental health providers and other support services for children and young people.
- Be aware of risks, what they are, how to mitigate them and how and why they may change over time

Your role in protecting information

Personal information collected by collected by Basketball New Zealand clubs and associations will respect the privacy and protection of personal data of all individuals, especially children and young people, as per the Basketball New Zealand Privacy Policy and in line with the New Zealand Privacy Principles, which outline how New Zealand agencies should handle, use and manage personal information.

In summary, your club or association is required to:

- Only collect information about people that you really need.
- Tell people why you are collecting that information, and give people an option to say no.
- Only use the information for the reason the information was collected in the first place.
- Don't let anyone who doesn't have the need or authority to see the information.
- Keep the information secure.
- Let people change the information if it is incorrect.

Tips for taking and storing photos and videos of young athletes in basketball

STRATEGY: Whenever you take or share a photo or video of a young athlete ask yourself: would I be ok with someone else taking and sharing this if it were my own child?

PHOTO AND VIDEO CHECKLIST

- Have you asked the young athlete if they are ok to have photo or video taken of them?
- Do you have consent from a parent?
- Is the context related to basketball?
- Is everyone appropriately dressed? Is there another adult in basketball aware that photos or video are being taken?
- Is there a professional photographer taking photos?
- Do you have permission to share it publicly? From parents and from the young athlete.
- Do you have permission to share identifying information with the photo or video (name / club or association – never share personal contact details of any young athlete publicly)
- Are photos stored securely? (on a hard drive, not on your phone)
- Have you deleted all photos and video from your phone?
- Have you applied the ‘my own child’ rule?



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